

**Fair Park  
Committee Members:**

**Ron Buchanan, Chair**

**Blane Poulson, Vice Chair**

**Matthew Foelker, Secretary**

**Gregory Torres**

**Paul Babcock**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**November 7, 2013**

**8:00 a.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of October 3<sup>rd</sup> Meeting
7. Communications
8. Discussion on progress with Horse Trail access for Jefferson County with Supervisor Tietz
9. Discussion and possible action on revised Job Descriptions for Administrative Secretary and Administrative Assistant
10. 2013 Financial Status Report
11. Fair Park Director's Report
12. Fair Park Supervisor's Report
13. Fair Office Report
14. Set next meeting date December 5<sup>th</sup> and Potential Future Meeting Agenda Items
15. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made